

Q1 ACCOMPLISHMENTS IN ACHIEVING GOALS Highly Developed: Exhibits ongoing and systematic evidence of goal achievement. Developed: Exhibits evidence of goal achievement. Emerging: Exhibits some evidence that some goals have been achieved. Initial: Minimal evidence that progress has been made toward achieving goals..

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	18.18%	81.82%	0.00%	0.00%	0.00%		
	2	9	0	0	0	11	3.18

#	COMMENTS/FEEDBACK:	DATE
1	Great work these past years, future seems set. Great foundation.	6/12/2019 8:21 AM
2	From redesigning the program to increasing the enrollment in the current academic year are indicative of successful achievement of most of the stated goals.	6/11/2019 8:25 PM
3	Great preface context on program history and development! Linkage to Strategic Plan is clear and detailed	6/11/2019 5:12 PM
4	Identified strategic plan goals and how they were achieved thoroughly.	6/11/2019 2:36 PM

Q2 LABOR MARKET PROJECTION Highly Developed: Thoroughly explains projected market demand and potential effects on program; presents highly developed plan to address projection. Developed: Explains projected market demand and discusses several possible actions to address projection. Emerging: Minimally explains projected market demand and lists one or two actions to address projection. Initial: Presents labor market demand without analysis/explanation and fails to list possible actions to address projection.

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	27.27%	54.55%	9.09%	9.09%	0.00%		
	3	6	1	1	0	11	3.00

#	COMMENTS/FEEDBACK:	DATE
1	Current and past Labor market info would have been better.	6/12/2019 8:21 AM
2	A 15 to 20% expected growth is impressive.	6/11/2019 8:25 PM
3	Demand is evident and well presented-addition of trends that may impact future instruction was a nice touch.	6/11/2019 5:12 PM
4	Research provided to show job market growth and one and two year programs to address student outcomes.	6/11/2019 2:36 PM

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5	More recent research on labor market may be helpful, since the documents quoted are from 2012.	6/10/2019 10:10 AM
6	Jennifer has done a great job building relationships with local entities to identify needs that the HIM program can fill.	5/30/2019 2:39 PM

Q3 RESOURCES: PROFESSIONAL DEVELOPMENT Highly Developed: Exhibits ongoing and systematic support of professional development opportunities. Developed: Exhibits support of regular professional development opportunities. Emerging: Evidence of intermittent professional development opportunities. Initial: Minimal evidence of professional development opportunities.

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	9.09%	81.82%	9.09%	0.00%	0.00%		
	1	9	1	0	0	11	3.00

#	COMMENTS/FEEDBACK:	DATE
1	Lead has stepped up and continued to do relevant PD. Maybe look for more opportunities for adjuncts.	6/12/2019 8:21 AM
2	A well layout of current and future professional development plans, aligned with strategic goals.	6/11/2019 8:25 PM
3	There's obvious intent and activity here around Professional Development, but I would like to see a schedule and track as well as how this learning is incorporated back into instructional activity and shared with disseminated among peer/outcomes as well as the connection to student impacts. Other resources seem in line with needs.	6/11/2019 5:12 PM
4	Covered completely.	6/11/2019 2:36 PM

Q4 RESOURCES: FACULTY MEETING INSTRUCTIONAL NEEDS Highly Developed: Employs a sufficient number of highly qualified faculty to meet instructional needs. Developed: Employs an adequate number of qualified faculty to meet instructional needs. Emerging: Has a plan to employ an adequate number of qualified faculty to meet instructional needs. Initial: Faculty numbers and/or qualifications are insufficient to meet instructional needs.

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	9.09%	90.91%	0.00%	0.00%	0.00%		
	1	10	0	0	0	11	3.09

#	COMMENTS/FEEDBACK:	DATE
1	Lead has stepped up and continued to do relevant PD	6/12/2019 8:21 AM
2	The resume is impressive, and based on the current enrollment numbers , the faculty appears to be sufficient.	6/11/2019 8:25 PM

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3	Good examples of measurable changes made and outcomes improved based on assessment	6/11/2019 5:12 PM
4	information shows a well informed and responsive program.	6/11/2019 2:36 PM
5	Faculty resources seems OK for now, but I can't tell if program growth is planned for	6/3/2019 4:42 PM

Q5 RESOURCES: FACILITIES AND EQUIPMENT Highly Developed: Facilities and resources meet current and future needs. Developed: Facilities and resources meet current needs. Emerging: Evidence of a plan to have facilities and resources meet current and future needs. Initial: Minimal evidence that facilities and resources meet current and future needs.

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	9.09%	90.91%	0.00%	0.00%	0.00%		
	1	10	0	0	0	11	3.09

#	COMMENTS/FEEDBACK:	DATE
1	Industry buy in big..... Could work to educate more small health care offices..	6/12/2019 8:21 AM
2	It is acknowledged by Program Lead that all current needs are met by current facilities and equipment, and perhaps can even accommodate growth in enrollment.	6/11/2019 8:25 PM
3	Solid explanation of budget challenges (program expenses, etc),	6/11/2019 5:12 PM
4	5B Completion of the viability study is important. What is the break even number for participants? Evaluation of accreditation and costs are presented.	6/11/2019 2:36 PM
5	As funding allows the goal is for all classrooms to have recording capability. At this time the closest class room is 810 (across the hall).	6/7/2019 1:55 PM
6	Both classrooms Jennifer mentioned appear to be fulfilling their duties very well.	5/30/2019 2:39 PM

Q6 EFFECTIVENESS: STUDENT LEARNING OUTCOMES ASSESSMENT Highly Developed: Exhibits ongoing and systematic SLO assessment to adjust instruction. Developed: Exhibits student learning outcomes assessment and uses results to change instruction. Emerging: Has a plan to engage in ongoing and systematic SLO assessment, including using results to change instruction. Initial: Minimal evidence of SLO assessment.

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	27.27%	45.45%	27.27%	0.00%	0.00%		
	3	5	3	0	0	11	3.00

#	COMMENTS/FEEDBACK	DATE
1	Some more information from your advisory committee would be good.	6/12/2019 8:21 AM

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2	HIM department appears to be very pro-active in this area.	6/11/2019 8:25 PM
3	Program appears flexible and responsive and is preparing for accreditation	6/11/2019 2:36 PM
4	Is your advisory committee involved in reviewing CCOGs? If so, adding a few words or a sentence about their role would be helpful.	6/10/2019 10:10 AM

Q7 EFFECTIVENESS: STUDENT SUCCESS Highly Developed: Thoroughly analyzes trends in enrollment, degrees awarded, time-to-completion rates, and formulates comprehensive plans to address them. Developed: Describes trends in enrollment, degrees awarded, time-to-completion rates, and formulates plans to address them. Emerging: Describes trends in enrollment, degrees awarded, time-to-completion rates, and makes an attempt to plan to address them. Initial: Minimal description of trends and/or fails to formulate plan to address them.

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	0.00%	90.91%	9.09%	0.00%	0.00%		
	0	10	1	0	0	11	2.91

#	COMMENTS/FEEDBACK:	DATE
1	All plans are strong, including current initiatives with high schools, to increase student success, even though the completion rate has been historically low.	6/11/2019 8:25 PM
2	4C This area was not fully researched and presented to the standards set by the rest of the report.	6/11/2019 2:36 PM
3	From personal knowledge and what's in the document are two different things. No reference to strategic planning is made here, although I know that enrollment growth has been a long-running goal. The report is focused on third party certification without discussing potential alternative careers, marketing strategies, or partnerships aside from PCC's unfortunate offer that would grow the program into sustainability.	6/3/2019 4:42 PM
4	Students appear to be learning course materials more than effectively.	5/30/2019 2:39 PM

Q8 BUDGET Highly Developed: Financial resources meet current needs and are projected to meet future needs. Developed: Financial resources meet current needs. Emerging: Evidence of a plan to acquire financial resources to meet current needs. Initial: Minimal evidence that financial resources meet current needs.

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	9.09%	54.55%	36.36%	0.00%	0.00%		
	1	6	4	0	0	11	2.73

#	COMMENTS/FEEDBACK:	DATE
1	Keep pushing for 3rd party accreditation	6/12/2019 8:21 AM

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2	There is clear sign of improving budget.	6/11/2019 8:25 PM
3	Plan is for investment in order to obtain accreditation and with that, increase in participation. Cost request presented. Did Administration approve?	6/11/2019 2:36 PM
4	outside the box thinking is necessary when facing apparent brick walls related to accreditation requirements. The single focus on a third party accreditation and its associated higher long-term personnel costs and restrictions does not entirely promise a solution to fluctuating enrollments and budget numbers,	6/3/2019 4:42 PM

Q9 STRENGTHS AND WEAKNESSES Highly Developed: Strengths and weaknesses are described accurately and thoroughly. Developed: Most strengths and weaknesses are described accurately and thoroughly. Emerging: Some strengths and weaknesses are described accurately and thoroughly. Initial: Minimal evidence that strengths and weaknesses are described accurately and thoroughly.

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	18.18%	81.82%	0.00%	0.00%	0.00%		
	2	9	0	0	0	11	3.18

#	COMMENTS/FEEDBACK:	DATE
1	Great class room and Lead instructor. Good vision of current need and future needs. Need 3rd party accreditation	6/12/2019 8:21 AM
2	Good self assessment.	6/11/2019 2:36 PM
3	The strengths and weaknesses are thoroughly described.	6/10/2019 10:10 AM
4	This section is not entirely reflective of the goals currently listed in the department strategic plan.	6/3/2019 4:42 PM

Q10 NEW GOALS AND PLAN Highly Developed: Multiyear planning process with evidence of use of assessment data in planning. Developed: Multiyear planning process with some assessment data. Emerging: Short-term planning process recently implemented. Initial: Minimal evidence of planning process.

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	N/A	TOTAL	WEIGHTED AVERAGE
(no label)	18.18%	54.55%	27.27%	0.00%	0.00%		
	2	6	3	0	0	11	2.91

#	COMMENTS/FEEDBACK:	DATE
1	Always a moving target.	6/12/2019 8:21 AM
2	Goals are clearly identified, but I wonder about the "how" of them and note that an awful lot seems to ride on the accreditation of one element (CAHIIM). Is there a contingency plan if, for some reason, the program did not receive accreditation?	6/11/2019 5:12 PM

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3	Plan and goals in place. There is much riding on accreditation.	6/11/2019 2:36 PM
4	Section 6D looks very good. Next, link the goals more directly to the strategic plan. The connections are there, but adding the specific wording will help.	6/10/2019 10:10 AM
5	Needs to bring its strategic plan up to date, and ensure that marketing strategies are thought out to increase enrollment to a sustainable level that will support third party accreditation. If and when that accreditation is achieved, expenses will rise dramatically and therefore aggressive marketing strategies must be developed in advance.	6/3/2019 4:42 PM

Q11 OVERALL PROGRAM EVALUATION Highly Developed: Evidence of ongoing systematic use of planning in selection of programs and services. Developed: Program exhibits evidence that planning guides program and services selection that supports the college. Emerging: There is evidence that planning intermittently informs some selection of services to support the college. Initial: Minimal evidence that plans inform selection the of services to support the college's mission.

Answered: 11 Skipped: 0

	HIGHLY DEVELOPED	DEVELOPED	EMERGING	INITIAL	TOTAL	WEIGHTED AVERAGE
(no label)	9.09%	90.91%	0.00%	0.00%		
	1	10	0	0	11	3.09

#	COMMENTS/FEEDBACK:	DATE
1	Great job	6/12/2019 8:21 AM
2	Presentation is packed with information. It might overshadow the critical points of emphasis. I do believe the department lead has a clear vision and plan to grow the program in an employment opportunity of need.	6/11/2019 2:36 PM
3	Well done review!	6/10/2019 10:10 AM
4	Great program overall with a very active leader behind the helm.	5/30/2019 2:39 PM

Q12 Should this academic program review be accepted by CIIC or sent back to the program lead for further work?

Answered: 11 Skipped: 0

ANSWER CHOICES	RESPONSES
Accept program review document	100.00% 11
Send back to program lead	0.00% 0
TOTAL	11

Q13 Please highlight the strengths of the program.

Answered: 11 Skipped: 0

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#	RESPONSES	DATE
1	Great class room and Lead instructor.	6/12/2019 8:21 AM
2	Redesigning of program based on surveys, accreditation standards, and market analysis; increased efforts in creating community partnerships; increased efforts in making the program more accessible; qualified faculty.	6/11/2019 8:25 PM
3	Staff Experience, accessible technology on campus	6/11/2019 5:12 PM
4	Strong committed leadership. Clear goals and plans.	6/11/2019 2:36 PM
5	State-of-the-art classrooms, the experience and dedication of the lead and other faculty, and 85% pass rates.	6/10/2019 10:10 AM
6	The program is well thought out and leads directly to employment.	6/10/2019 7:31 AM
7	Faculty and technology	6/10/2019 6:51 AM
8	Locally available jobs, with good working conditions, and pay. Program lead has invested a lot of time in the success of the program.	6/7/2019 1:55 PM
9	Good work!	6/7/2019 11:49 AM
10	This program's greatest asset is its very enthusiastic and deeply committed Lead.	6/3/2019 4:42 PM
11	Well equipped classrooms. Very strong student success rate.	5/30/2019 2:39 PM

Q14 Please outline weaknesses of the program.

Answered: 11 Skipped: 0

#	RESPONSES	DATE
1	need of additional adjuncts, Industry support, and 3rd party accreditation.	6/12/2019 8:21 AM
2	Lack of Administrative support.	6/11/2019 8:25 PM
3	Opportunities for cross population/integration of Professional Development learning and the stated challenges and expenses of CAHIIM accreditation	6/11/2019 5:12 PM
4	Number of participants and completions.	6/11/2019 2:36 PM
5	Administration commitment will be needed to support incorporation of CAHIIM standards for accreditation.	6/10/2019 10:10 AM
6	The continued need for enrollment counts to ensure the program is sustainable will be important.	6/10/2019 7:31 AM
7	Marketing and recruitment	6/10/2019 6:51 AM
8	As identified, needs CHIIM accreditation.	6/7/2019 1:55 PM
9	None that weren't already defined	6/7/2019 11:49 AM
10	This program review's greatest weakness is its bumpy enrollments, uncertain strategies, and magic bullet belief that one accreditation will solve all woes.	6/3/2019 4:42 PM
11	No major weaknesses. Accreditation could help strengthen program.	5/30/2019 2:39 PM

Q15 Please make recommendations for program improvement.

Answered: 11 Skipped: 0

#	RESPONSES	DATE
1	find more adjuncts and give PD to them, Industry support, and 3rd party accreditation.	6/12/2019 8:21 AM
2	None.	6/11/2019 8:25 PM

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3	I don't have anything substantive...sounds like an incredible effort in a program that is designed to be responsive to the needs of our Health Care industry while creating opportunities for students along the way	6/11/2019 5:12 PM
4	You have identified the need to create marketing of the program. Recruitment is critical to growth to a self sustaining level.	6/11/2019 2:36 PM
5	Continue working with marketing and administration to keep this program vibrant and growing. You are doing great work!	6/10/2019 10:10 AM
6	I am not sure if this is a marketing issue or a program issue, but a plan to recruit new students is important.	6/10/2019 7:31 AM
7	N/A	6/10/2019 6:51 AM
8	None at this time.	6/7/2019 1:55 PM
9	Keep up the good work.	6/7/2019 11:49 AM
10	Bring strategizing and planning up to date; especially focus on developing a gameplan for increasing enrollment with attractive messaging, a basket of potential career options, and identified multiple pools of potential potential students such as healthcare sectors where burnout is high.	6/3/2019 4:42 PM
11	No recommendations for improvement. Great job so far!	5/30/2019 2:39 PM

Q16 Please enter your name.

Answered: 11 Skipped: 0

#	RESPONSES	DATE
1	Chris Stickles	6/12/2019 8:21 AM
2	M. Shabbir	6/11/2019 8:25 PM
3	Peter Lawson	6/11/2019 5:12 PM
4	Mike Homfeldt	6/11/2019 2:36 PM
5	Ronda Wery	6/10/2019 10:10 AM
6	Bill Jennings	6/10/2019 7:31 AM
7	Rick Ball	6/10/2019 6:51 AM
8	Paul Breedlove	6/7/2019 1:55 PM
9	Edis	6/7/2019 11:49 AM
10	Tom Nejely	6/3/2019 4:42 PM
11	Ian Kautzman	5/30/2019 2:39 PM